

Employment Applicant Profile

Personal Information

First Name: _____ Middle Initial: (Optional) _____ Last Name: _____

Social Security Number: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Home Phone: *Area Code first _____

Work/Message Phone: *Area Code first _____

Email: (Optional) _____

Are you currently an Alaska Resident? _____ Yes _____ No

Since _____ (mm/yy)

Do you have a legal right to accept employment in the United States? _____ Yes _____ No

Are you related to any person currently working for the State of Alaska? _____ Yes _____ No

If Yes, please list their name(s), their Departments(s), and your relationship(s):

Have you ever been convicted of a felony? _____ Yes _____ No

Have you been convicted of a misdemeanor within the past five years? _____ Yes _____ No

If you answered Yes to either of the above questions, please explain below:

Note: If you have been convicted of a felony, you will be required to provide a copy of your judgment if chosen for an interview.

Education & Training

Education: Check highest level attained

High School

☐ Some High School

☐ HS Graduate or GED

Post Secondary

☐ Some College

☐ Associate's Degree

☐ Bachelor's Degree

☐ Master's Degree

☐ Doctorate

School Name

School Location

Areas of Study

Degrees obtained

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Certifications, licenses and date obtained.

Career-specific, job-related training and skills.

Experience:

Work History: List up to four employers.

Name of employer and location: _____

Start Date:

(Month/Day/Year) _____

Ending Date:

(Month/Day/Year) _____

Job Title: _____

Supervisor's Name: _____

Supervisor's Phone

Number: _____

Employment Type: _____ Full-Time _____ Part-Time

Hours/Week worked: _____

Salary: (Monthly) _____

Description. Please describe your duties.

Name of employer and location: _____

Start Date:

(Month/Day/Year) _____

Ending Date:

(Month/Day/Year) _____

Job Title: _____

Supervisor's Name: _____

Supervisor's Phone

Number: _____

Employment Type: _____ Full-Time _____ Part-Time

Hours/Week worked: _____

Salary: (Monthly) _____

Description. Please describe your duties.

Name of employer and location: _____
Start Date:
(Month/Day/Year) _____
Ending Date:
(Month/Day/Year) _____
Job Title: _____
Supervisor's Name: _____
Supervisor's Phone
Number: _____
Employment Type: _____ Full-Time _____ Part-Time
Hours/Week worked: _____
Salary: (Monthly) _____
Description. Please describe your duties.

Name of employer and location: _____
Start Date:
(Month/Day/Year) _____
Ending Date:
(Month/Day/Year) _____
Job Title: _____
Supervisor's Name: _____
Supervisor's Phone
Number: _____
Employment Type: _____ Full-Time _____ Part-Time
Hours/Week worked: _____
Salary: (Monthly) _____
Description. Please describe your duties.

Veterans'/National Guard Preference

Are you a veteran or a member of the Alaska National Guard? If no, you may proceed to the Optional State of Alaska Equal Employment Opportunity Questionnaire below.

Are you a veteran who served on active duty (not active duty for training) in the United States Armed Forces and did you receive an honorable or general discharge? _____ Yes _____ No

If Yes:

Did you serve during a war* **OR** during the period beginning April 28, 1952, and ending July 1, 1955?
OR

Did you serve for more than 180 consecutive days, any part of which occurred during the following periods:

- After November 11, 1918, and before December 2, 1919;
- After September 15, 1940, and before December 7, 1941;
- After December 31, 1946, and before January 1, 1948;
- After June 26, 1950, and before April 18, 1952;
- After January 31, 1955, and before October 15, 1976; or
- In the Alaska Territorial Guard?

Did you serve during the Gulf War period beginning August 2, 1990, and ending January 2, 1992?
AND If you originally enlisted after September 7, 1980, or entered on active duty on or after October 14, 1982, without having previously completed 24 months of continuous active duty, did you serve continuously for 24 months or the full period called or ordered to active duty? **OR**

Were you awarded a campaign or expedition medal or an award or decoration for heroism or gallantry in action? AND if you originally enlisted after September 7, 1980, or entered on active duty on or after October 14, 1982, without having previously completed 24 months of continuous active duty, did you serve continuously for more than 180 days or the full period called or ordered to active duty?

_____ Yes _____ No

OR

Are you currently a member of the Alaska National Guard and have you served for eight (8) years or longer? _____ Yes _____ No

*Under Title 5 Section 2108 of the United States Code the following time periods are considered periods of war.

- World War I Between April 6, 1917, and November 11, 1918, inclusive Unless service was with the United States military forces in Russia, then the ending date is April 1, 1920. Service after November 11, 1918, and before July 2, 1921, is considered World War I service if time was served in the active military, naval, or air service after April 5, 1917, and before November 12, 1918.
- World War II: Between December 7, 1941, and December 31, 1946. If in service on December 31, 1946, continuous service before July 26, 1947, is also considered World War II service.

Are you entitled to disability compensation, disability retirement benefits, or disability pension under laws administered by the United States Department of Veterans Affairs or a military department? **OR**

Were you honorably discharged and awarded the Purple Heart? _____ Yes _____ No

The State of Alaska complies with Title I of the Americans with Disabilities Act (ADA). Individuals with disabilities who require special accommodation, auxiliary aides or services, or alternative communication formats call 465-3897 in Juneau or (907) 465-3514 TTY.

We are an equal opportunity employer and support workplace diversity.

Please read carefully before submitting this profile: I certify the information I have entered on this form is true to the best of my knowledge. I understand if I conceal or enter false information this form, my name may be removed from consideration for a job, or I may be removed from my job, if hired. I understand the information in this profile may be released in an authorized legal investigation; and before I am hired I will be required to sign an official State Form certifying these statements are true. I agree that the State of Alaska, or its agents, may contact current or former employers or other persons who know me in order to obtain additional information.

Applicant's Signature: _____